

**DOWNTOWN INDUSTRIAL DISTRICT  
BUSINESS IMPROVEMENT DISTRICT  
BOARD OF DIRECTORS MEETING  
JULY 23, 2014  
FINAL MINUTES**

**BOARD MEMBERS**

**Present:** Jim Barich, Dilip Bhavnani, Ernie Doizaki, Howard Klein, Matt Klein, Larry Rauch, Mark Shinbane, Bob Smiland

**STAFF:** Raquel K. Beard, Edward Camarillo, Fred Faustino

**Consultant:** Ken Coelho, Estela Lopez, Don Steier

**Guests:** Lt. Billy Brockway, Kurt Knecht, Capri Maddox

**I. CALL TO ORDER**

Rauch called the meeting to order at 11:30am.

**II. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS**

No public comment.

**III. APPROVAL OF MINUTES**

Shinbane made a motion to approve the April 2 and June 6 minutes, and H. Klein seconded. The Board unanimously approved.

**IV. CERTIFICATES OF APPRECIATION**

Knecht presented awards on behalf of the City Attorney's office to BID public safety officers and maintenance team members for their compassionate and diligent efforts in helping a victim of hospital dumping. The BID personnel were directly responsible for getting the victim the help he needed and reporting the incident to the City Attorney's office.

**V. FINANCIAL REPORT**

Coelho went over the 2013 Reviewed Financials with the Board. The financials were reviewed by a 3<sup>rd</sup> party accounting firm (GTL, LLP).

Coelho then reviewed the 2014 year-to-date financials through June 30

- a. Ending cash- \$802,662.59
- b. Projected cash- budget will be tight

- c. Prior BID funds- \$174K
- d. \$53K in BID renewal costs paid by current operating funds. Could use prior BID funds to repay, or amortize over the next 7 years of the new BID.
- e. Expenses- at budget through June 30
- f. \$20K in reserve for unanticipated expenses
- g. Net cash flow- \$64K adjustment (when income is received, show as assessment income received – allocated once city reports are received)
- h. City fee increased to 2% from 1% (equal \$20,000 in fees). Result of a parcel change from profit to nonprofit.

Bhavnani asked that legal fees be separated from administration on the financial reports.

## **VI. OPERATIONS**

### **Report On Maintenance & Security Issues**

During the 2<sup>nd</sup> quarter, the BID public safety officers handled a total of 5,915 incidents, and 675 extra patrols. Maintenance 2<sup>nd</sup> quarter totals include 14,968 bags of trash collected (224 tons); 108 instances of graffiti removed; 849 bulky items removed; and 130 weeded blocks in the District.

Camarillo reported that crime in the district increased during the 2<sup>nd</sup> quarter; there were two shootings over the last few weeks. Hospital dumping also continues to be an issue in the district.

Lastly, two BID public safety officers have been accepted into police academies, so there are two vacancies that will be filled.

Beard reported that she has negotiated the following lease terms for the new operations location: 3 year lease with 4 year option, and first month free. The Board unanimously accepted the contract contingent on renewal of the BID.

### **LAPD Update**

Lt. Brockway gave the board a general update on Operation Healthy Streets, his role as the SCI Lieutenant, and crime statistics in Central. Brockway also invited the Board to a community forum on July 29.

Capri Maddox, Special Assistant to City Attorney Fuerer, provided an update relating to the resolution of the LAVAN settlement. This solution includes housing requirements of 1,250 housing units, in which those units will be ready in Fall 2015. Maddox also reported that the \$3.7 million approved by Council

**for Operation Healthy Streets will also fund access to restrooms 24/7, additional cleanings of Skid Row, and 2 restrooms for the new Check in Center.**

#### **VII. GOVERNMENT RELATIONS UPDATE**

**Lopez presented a proposal for a planning study of Central City East. She stated that as the Department of City Planning initiates updates to the Central City Community plan, which Central City East lies within, it is the perfect time for the stakeholders in Central City East to prepare and release a vision for our district. AECOM will lead the effort and understands CCE's issues and potential.**

**Doizaki made a motion to approve funding the plan up to \$47,000 from prior BID funds pending renewal of the BID, determination of scope, and raising funds from other sources.**

**Smiland amended the motion, adding that the \$47,000 from prior BID funds be amortized over 7 years. Klein seconded and the Board unanimously approved.**

#### **VIII. VOLUNTARY CHECK IN CENTER**

**The Board unanimously approved terminating the management contract for the Check in Center.**

#### **IX. LADID RENEWAL**

**Beard reported that the public hearing and ballot tabulation is scheduled for July 29, 2014.**

#### **X. NEXT MEETING**

**TBD**

#### **XI. ADJOURNMENT-1:30pm**